

## Surrey Police and Crime Panel Work Programme

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel, and work that has recently been completed. It is provided for information purposes at each meeting of the Panel, and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or at the Panel's informal meetings.

Date	Item	Purpose	Contact Officer	Additional Comments
<b>29 April 2014</b>				
<b>29 April 2014</b>	Webcasting	To review the merits of webcasting meetings of the PCP and determine future arrangements.	Scrutiny Officer	
	Victims' Services Grant Funding	Police and Crime Commissioners will take on responsibility for commissioning the majority of victims' services during 2014 and 2015. To support this the PCC will have access to a new grant and has agreed to provide an update to the panel as to how he intends to use this additional funding in Surrey.	Chief Executive of OPCC	
	Chief Constable Appraisal	To consider the outcome of the Chief Constable's appraisal. The Panel is not responsible for monitoring the performance of the Chief Constable directly, but the Panel will want to understand the progress made in implementing the Commissioner's Police and Crime Plan.	Chief Executive of OPCC	
	<b>+Standing items</b>	<i>Standing items are considered at every meeting of the PCP. These are listed later on in the document.</i>		
<b>12 June 2014</b>				
<b>12 June 2014</b>	Annual Report	To review PCC's Annual Report	Chief Executive of OPCC	

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Date	Item	Purpose	Contact Officer	Additional Comments
	Election of Chairman and Vice Chairman	To agree a Chairman and Vice-Chairman for the municipal year.	Scrutiny Officer	
	Dates of meetings	To agree the key meeting dates for the municipal year	Scrutiny Officer	
	Re-establishment of Complaints Sub-Committee and Finance Working Group.	To reconstitute these bodies for the 2013/14 municipal year.	Scrutiny Officer	
	Protocol between the Police and Crime Panel and the Police and Crime Commissioner	As agreed at the PCPs meeting in December 2012, to consider whether any amendments need to be made to the protocol.	Scrutiny Officer	
	<b>+Standing items</b>	<i>Standing items are considered at every meeting of the PCP. These are listed later on in the document.</i>		

Currently unscheduled future items		
Consideration of PCC's Mystery Shopping strategy	Scrutiny Officer / Chief Executive of OPCC	Currently on hold.
Rural Crime – how the PCC intends to tackle rural crime across Surrey	Scrutiny Officer / Chief Executive of OPCC	Being addressed via Task Group.
Police & Crime Panel Annual Report	Scrutiny Officer / Chief Executive of OPCC	June 2014?

Standing Items				
Standing item	Complaints	To monitor complaints received against the PCC and / or the DPCC	Scrutiny Officer	
Standing item	DPCC & APCC Performance Monitoring	The PCC has agreed to provide the Panel with the outcome of the DPCC's appraisals as well as progress made by his two APCCs.	Chief Executive of OPCC	
Standing item	Police and Crime Plan Quarterly Update	To consider progress made against the agreed Police and Crime Plan.	Chief Executive of OPCC	
Standing item	Budget Quarterly Update	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Chief Executive of OPCC / Chief Finance Officer	
Standing item	Feedback on monthly discussions with the Chief Constable	To consider issues raised during monthly discussions between the PCC and the Chief Constable.	Chief Executive of OPCC	

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## Task and Working Groups

Group	Membership	Purpose	Reporting dates
<b>Complaints Sub-Committee</b>	<ul style="list-style-type: none"> <li>• Cllr Victor Broad</li> <li>• Cllr Margaret Cooksey</li> <li>• Cllr John O'Reilly</li> <li>• Cllr George Crawford</li> <li>• Ind Anne Hoblyn</li> </ul> + Chair & Vice-Chair	To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
<b>Finance Sub-Group</b>	<ul style="list-style-type: none"> <li>• Cllr Bryan Cross</li> <li>• Cllr Charlotte Morley</li> <li>• Cllr Victor Broad</li> </ul> + Chair & Vice-Chair	To provide expert advice to the PCP on financial matters that fall into its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.
<b>Neighbourhood Policing Task Group</b> (on hold)	<ul style="list-style-type: none"> <li>• Ind Anne Hoblyn</li> <li>• Cllr Pat Frost</li> <li>• Cllr Margaret Cooksey</li> <li>• Cllr Ken Harwood</li> </ul>	To monitor any future changes / decisions in relation to the neighbourhood policing model.	Work of Task Group reached natural end and the Group is not currently active.
<b>Rural Crime Task Group</b>	<ul style="list-style-type: none"> <li>• Cllr Dorothy Ross-Tomlin</li> <li>• Cllr Pat Frost</li> <li>• Cllr Margaret Cooksey</li> <li>• Cllr Ken Harwood</li> <li>• Richard Billington</li> </ul>	To consider how the Police and Crime Commissioner can better serve rural communities.	Meetings with identified witnesses to be arranged.